



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **M.G.E.SOCIETY'S HUZURPAGA SHRIMATI DURGABAI MUKUNDDAS LOHIYA MAHILA VANIJYA MAHAVIDYALAYA**

MAHARASHTRA GIRLS EDUCATION SOCIETYS HUZURPAGA  
SMT.DURGABAI MUKUNDDAS LOHIYA MAHILA VANIJYA  
MAHAVIDYALAYA (FORMERLY HUZURPAGA MAHILA VANIJYA  
MAHAVIDYALAYA) 691,NARAYAN PETH,LAXMI ROAD,PUNE -411030.

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[www.hmvmpune.in](http://www.hmvmpune.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**January 2023**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

### **About Parent Institution**

Maharashtra Girls' Education society was established on 2nd october 1884. It was indeed a milestone in girl's education. Following the direction given by the social reformist Mahatma Jotirao Phule and his revolutionary wife Savitribai, M. G. E. Society took the lead and established Huzurpaga, the second school for girls in maharashtra.

With the concerted efforts of Justice Mahadev Govind Ranade, Dr. Ramakrishna Gopal Bhandarkar, Shree Shankar Pandurang Pandit, Dr. Vishram Ramaji Ghole and Shree Vaman Aabaji Modak, the M. G. E. Society was established. Their vision was to introduce modern education to Indian girls which will enrich and empower their lives.

Since the past 138 years the society has come a long way and its journey has been most fulfilling and meaningful.

From its very establishment, this 'sacred pillar of light' (deepmal) is shining in the field of education in Pune. During its inception year a secondary school was established at a time when in India only primary level schools were functioning for girls.

Today the society provides quality education to girls right from K. G. to U. G.

### **About Huzurpaga,Shrimati Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya**

Keeping in mind the need to develop women's potential and believing in women's empowerment through quality education, our parent institution Maharashtra Girls Education Society, established a senior college in commerce Huzurpaga,Shrimati Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya (formerly Huzurpaga Mahila Vanijya Mahavidyalaya) in September 2001.

The college is affiliated to Savitribai Phule Pune University and is recognized by the Government of Maharashtra. It is located in the heart of Pune city and provides quality education in Commerce in a secure environment. 'Quality' and 'Huzurpaga' have become synonyms and this fact is known to all.

The college started with a good number of students with two divisions. Gradually we got a tremendous response and now we have three divisions of B.Com. Besides this, envisaging a requirement for professional courses catering to industrial adaptability, B.B.A. and B.B.A. (C.A.) degree courses were started in the year 2005 and 2008 respectively.

### **Vision**

Carrying a rich legacy of 138 years in the field of Girls'education, M.G.E. Society's Huzurpaga, Smt. Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya stands to impart modern quality education to girls

for ensuring their empowerment and self-reliance.

### **Mission**

- To offer a wide variety of curricular, co-curricular, and extra-curricular activities for transforming our students into a balanced personality.
- To develop courage, confidence, and competitiveness in the changing global scenario.
- To create intellectual power that could enable the students to make a positive difference in the society.
- To develop socially responsible, sensitive and committed citizens.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Qualified, skilled and experienced staff.
- Adequate infrastructure.
- The college is situated at a prime location (heart of Pune city).
- The college has safe and secure environment for girls.
- Provision of scholarships and free ships for needy students.

### **Institutional Weakness**

- Limited range of academic programs.
- Alumni financial support is limited.
- Poor communication skills among students results in lower placement.

### **Institutional Opportunity**

- Start post-graduate programs in commerce.
- Having a good infrastructure, the college has scope to increase the intake of students and to introduce skill-based add on certificate courses diploma courses which enable students to enhance their employability.
- Scope for more MOUs and collaborations for research and extension.
- Potential for better social outreach programs.

### **Institutional Challenge**

- Competition from other affiliated colleges and colleges with distance education mode.
- Poor socio-economic background of the students.
- To extend ICT facility for all.
- To enhance communication and other soft skills of the students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college is affiliated to Savitribai Phule Pune University. The curriculum set by Savitribai Phule Pune University is followed by the college.

We offer three undergraduate programs in the stream of Commerce and Management. The college ensures effective curriculum delivery through well planned and documented process. For all the courses, Choice Based Credit System is offered with sufficient elective courses.

B. Com, BBA and BBA (CA) programs are Semester based. Value Added and Add on Courses are also offered to students. Add on and certificate courses in Tally, Computerized Accounting, Entrepreneurship skill Development, Human Values and Professional Ethics, Employability Skill Enhancement are conducted in the college.

The college encourages the students to pursue Post Graduation and Professional programs and courses such as MBA, MCA, Chartered Accountant, Company Secretary and Cost and Management Accountant.

The curriculum also provides various electives and other core courses ensuring that all the courses integrate cross cutting issues specially addressing environmental awareness, gender, human values and professional ethics. Through the curriculum we also provide opportunity to students to undertake assignments, presentations, industrial visits and internships.

The college gives full support and freedom to the faculty for effective delivery and implementation of the curriculum. Effective implementation of the curriculum is channelized through the Academic Calendar, Teaching Plan, Time Table, Teachers Diary, Syllabus Completion Reports and Interactive Meetings of the Principal with faculties and effective use of all available resources. The examination pattern prescribed by Savitribai Phule Pune University is followed for evaluation of students which includes internal evaluation by college and by the university.

To evaluate curriculum delivery and its effectiveness, the college IQAC has initiated Feedback System.

### **Teaching-learning and Evaluation**

The college gives importance to teaching learning evaluation and implements various measures for effective teaching. The total enrolment for the academic year 2021-22 is 1232 and the average percentage of enrollment of student is 75. While enrolling the students the college strictly follows rules and regulations relating to the reservation policy of Government of Maharashtra. The total number of permanent teachers are 14, out of which 7 are Ph.D. holders.

Industrial visits and field visits are organized every year to help students to correlate theory knowledge and practical exposure. Students are encouraged to produce and sell their own products by assigning projects.

Presentations, group discussions, role plays, management games and interactive sessions are organized to increase the effectiveness of teaching.

Students learn to identify and solve problems faced by business organizations through research projects, group discussion and case studies.

Well-equipped AV rooms and computer laboratory is used by teachers and students. Wi-Fi facility is available for teachers and students. Online teaching activities are done through Zoom app, Google classroom, whats app, YouTube, Google quiz and Google forms.

The college has Concurrent Internal Evaluation system (CIE). The grievances relating to Internal Exams are addressed by the College Examination Committee immediately.

Academic calendar is prepared every year. Notices regarding examination are displayed on the notice board. Students discuss their performance in internal evaluation with respective faculty members. To address examination and evaluation related problems, the college has appointed College Examination Officer (CEO) as per the directives of SPPU.

College has defined Program Outcomes (POs) and Course Outcomes (COs) for all the courses.

### **Research, Innovations and Extension**

The college has appointed Academic Research Coordinator. Faculties are encouraged to undertake SPPU research projects. The faculties are motivated to pursue M.Phil/Ph.D. The College has 9 Ph.D.holders,1 M.Phil degree holders and 4 faculty members are pursuing their Ph.D. Five teachers are recognized Ph.D.Guides and M.Phil guide of Savitribai Phule Pune University.

Students are promoted to participate in research project competition “Avishkar” organized by Savitribai Phule Pune University and inter-collegiate research paper competitions.

Three teachers have completed Minor Research Projects of Savitribai Phule Pune University.

The college is a member of the Institutional Innovative Council. Entrepreneurship cell and Competitive Examination cell have been established.

The College has organized a State Level Seminar titled “Impact of GST on Indian

Economy” in the academic year 2017-2018.Thirty eight research scholars have contributed their research papers for the seminar. Teachers and students are encouraged to participate in conferences, seminars and workshops.

In the seminars, webinars and workshops conducted in last 5 years,65 research articles of teachers were published in renowned journals out of which 36 are in the UGC care list group and remaining are in other journals.

Teachers have authored 51 books on different subjects. They have also attended and participated in Several State, national and international seminars, conferences, webinars, FDPs

The college has undertaken Cleanliness Drive,Road Safety Drive,Plastic Eradication campaign,

Paddy Plantation, Nirbhay Kanya Abhiyan, Disaster Management Programs, Career Forum, Street Play, Village Adoption Program, Value Education Campaign and so on. The college donated in cash and in kind to the flood victims of Kerala and Kolhapur. Students and teachers created awareness about Covid and precautions to be taken. Students prepared 3000 masks and distributed to needy citizens during the pandemic.

The college conducted programmes under Swachh Bharat Abhiyan. The college also created awareness of Gender issues, Organ Donation, Blood Donation, Eye donation, Cyber crimes and protection, sanitary waste disposal and so on. Blood Donation camps were also organized. A voting awareness survey was conducted. An oath for cracker free Diwali was also taken

The college Business Ethics Club received an award from the business ethics foundation for the traffic survey conducted in 2021-2022.

The college has 3 collaborations and 9 MOU's with different organizations.

Two courses designed by the teachers are on Swayam portal of Savitribai Phule Pune University.

### **Infrastructure and Learning Resources**

The total area of the college campus is 3.90 acre (15610.36 sq mts) and Built-up Area is 5446.08 sq.mts with adequate infrastructural facilities. The entire campus is enabled with 2 multipurpose halls, 2 playgrounds, open gym, two lifts. The College has ICT enabled classrooms and Computer Lab. It has Counseling room, Commerce Lab, Library, canteen, Ladies room, Hostel, Wi-fi facility is provided to the teachers and students. The college has separate parking of two-wheelers and four-wheelers. CCTV cameras are installed on the campus. Clean drinking water facilities are available.

The library has Reading Hall, Digital Library and a book issue counter. The library is partially automated. Total area of library is 1812.84 sq. ft. It has 11948 text books, 5192 reference books, 21 types of journals/magazines, 474 educational CDs, 7 types of newspapers, previous years question papers and other useful information. Vridhhi software is used for completing office and library related work. Online Public Access Catalogue (OPAC) terminals are available in the library. Internet facilities and other online subscriptions are provided in the library between 9:00 am to 4:00 p.m.

The college has a well-equipped computer lab with 50 computers with LAN facility, internet, printers, and required versions of software. There is inverter and battery back-up for all the computers in the computer lab. 100 MBPS bandwidth with Wi-Fi networking is available in the Lab for faculty and students of the college. The regular maintenance and upkeep of infrastructure facilities and equipment is done through AMCs (Annual Maintenance Contract) and technicians. Repairs and maintenance is carried out by in-house personnel from the Building committee, which is headed by our parent society. Power house with distribution panels, solar panels, tube wells set and the water tank is set in the campus. For uninterrupted supply of electricity, the Institute has a generator.

### **Student Support and Progression**

The college helps students in getting various scholarships and free ships of the Government. The students are given opportunities to display their talents and skills. Indoor and outdoor sports facilities are provided to the

student. There is a transparent mechanism to tackle students' grievances, sexual harassment, ragging through committees. Students' grievances and concerns are addressed through the Internal Complaints Committee against Sexual Harassment, Anti ragging Committee, Discipline Committee and Grievance Redressal Committee.

Wellbeing of the students is taken care through programs on health, hygiene, yoga and physical fitness.

The college has a well established career counseling and, Training and Placement Cell which provides job opportunities through on the campus and off the campus placement. Through the training and Placement Cell students are selected in renowned companies while some opt for entrepreneurship or pursue higher education by qualifying through examinations. The students have received awards at various platforms. Annual Prize Distribution, various cultural programs and events are organized effectively by the students. Students are members of various administrative bodies of college such as the IQAC, CDC, and college committees like 'Vedh' Magazine committee, field visit committee.

It is worth mentioning that our students have won a number of prizes in sports at district, state and national level. In co-curricular and extra-curricular activities, our college has won many prizes in youth festivals and inter-collegiate competitions. The college has an active Alumni Association. The college hosts Alumni Meets and Alumni Interaction sessions to keep in touch with them.

### **Governance, Leadership and Management**

The institution has a well-defined vision and mission which reflects our commitment to empower girls to be confident and independent women, with values and a sense of social responsibility. The MGE Society, which has a rich legacy of 138 years in girls' education, established the college in 2001. The organization structure has a well-defined organizational hierarchy which supports decentralized and participatory management for effective decision making and strategy development. The functioning of the institution is as per the compliance of norms of all its statutory bodies. Steps have been taken by the institute to develop e-governance strategies. Information regarding the institute, faculty, and all other information is available on the college website.

The college has effective welfare measures for both its teaching and non-teaching staff. The management extends financial support to the faculty to encourage them to attend seminars, conferences, and workshops.

Performance appraisal system helps to assess the quality and work efficiency of the staff. The college has made necessary provisions in the books of accounts towards effective and efficient use of available funds for each academic year. Internal and external financial audit mechanism exists in the college. The internal financial audit is conducted by the internal audit firm and the external audit is conducted as per government norms and rules.

The IQAC reviews the functioning of Teaching Learning process regularly. It works continuously for enrichment of curricular and co-curricular activities of all the three Programs, analysis of feedback and its review, promotes faculty to author books, present papers, and increase the number of Ph. D holders and Ph. D. Guides. It also reviews the infrastructure facilities periodically and makes the necessary improvements in the infrastructure. The Management and the Institution ensure implementation of all activities focused on achieving the vision and mission of the institution.

### **Institutional Values and Best Practices**

As a part of gender equity “Nirbhay Kanya Abhiyan” and “Kanya Ratn Vachva Abhiyan” was conducted in the college. Sanitary vending machine is made available to the students. Every year health check up campaign is organized for first year students. The College premises are under CCTV surveillance. Students can use suggestion box for complaints, which are resolved promptly.

Different types of Commemorative days such as ‘Marathi Bhasha Gaurav Din’, Constitution Day, International Yoga Day, International Women Day, Teachers Day, National Unity Day, Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri, Birth Anniversary of Shivaji Maharaj, Birth Anniversary of Dr. Babasaheb Ambedkar etc. are celebrated in the college.

Rooftop Solar is installed which generates electricity for the college. Ramp rails and lift facility is available in the campus.

Solid and liquid waste management is done by the parent institution through Annual Maintenance Contract. Green Audit and Energy Audit of the college has been completed.

The students are actively involved in cleanliness drives, ‘Nirmal Dindi’ Campaign, ‘Mula Mutha’ River cleaning Campaign, ‘Ganpati Murti Dan’ campaign, Paddy Plantation, tree plantation, Swaccha Bharat Abhiyan, blood donation campaign, heritage cleanliness drives and Plastic free campaign.

The college has two best practices. Under the first best practice, MOU has been signed with Maharashtra Centre for Entrepreneurship Development (MCED) for conducting “Entrepreneurship Skill Development Course”. Under this course, activities like Business Day, Industrial visits, interaction with women entrepreneurs are organized. Students produce and sale their own products. A business women meet was organized on the occasion of International Women’s Day in which 30 women entrepreneurs were felicitated.

Under the second best practice, MOU has been signed with International Society for Krishna Consciousness (ISKCON) and “Human Values and Professional Ethics” course is conducted every year.

The college is a member of Business Ethics foundation Pune, under which students have actively participated in anti-corruption campaign and traffic awareness survey programme.

In order achieve the mission i.e. to develop courage, confidence, and competitiveness among the students industrial visits are organized every year.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	M.G.E.Society's Huzurpaga Shrimati Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya
Address	Maharashtra Girls Education Societys Huzurpaga Smt.Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya (Formerly Huzurpaga Mahila Vanijya Mahavidyalaya) 691,Narayan Peth,Laxmi Road,Pune -411030.
City	Pune
State	Maharashtra
Pin	411030
Website	<a href="http://www.hmvpune.in">www.hmvpune.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Yuvraj Rajaram Thorat	020-24497538	9890662293	-	hmvm2001@gmail.com
IQAC / CIQA coordinator	Prashant Dadaso Mohite	020-24455484	9421115518	-	drprashantdmohite@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular Day

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	No

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Maharashtra Girls Education Societys Huzurpaga Smt.Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya (Formerly Huzurpaga Mahila Vanijya Mahavidyalaya) 691,Narayan Peth,Laxmi Road,Pune -411030.	Urban	3.9	5446.08

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Bcom	36	HSC	English + Marathi	1080	837
UG	BBA,Bba	36	HSC	English	180	154
UG	BCA,Bba Ca	36	HSC	English	240	170

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				23			
Recruited	1	0	0	1	0	0	0	0	3	10	0	13
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	2	5	0	7
Yet to Recruit	0				0				3			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				15
Recruited	0	0	0	0
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	3	4	0	7
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	2	4	0	7
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	6	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	6	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1159	2	0	0	1161
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	172	185	201	197
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	6	13	22	21
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	242	250	245	256
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	613	621	627	649
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	199	175	159	147
	Others	0	0	0	0
Total		1232	1244	1254	1270

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	In order to develop multi capacities among the students as per the guidelines of National Educational Policy 2020, the college has started courses on entrepreneurship skill development, human values
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	<p>and professional ethics, Tally, computerized accounting, employability skill enhancement etc. Skill Based workshops and Personality Development programmes are conducted in the college. Study Tours, Industrial Visits, Social Surveys are also undertaken for developing all round personality of the students. The college is planning to set up short term and vocational courses for developing multi skills among the students. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college is affiliated to Savitribai Phule Pune University, Pune. The University has implemented a Choice Based Credit System (CBCS) in all the programs with effect from 2019. According to the university circular dated 15 Oct. 2022 the college has started registration of students for Academic Bank of Credit Account on ABC Portal.</p>
<p>3. Skill development:</p>	<p>In the existing educational program the college is offering Add-on / skill enhancement courses. Under the skill development initiative the college organizes competitive exam Guidance activities, Employability skill Enhancement Activities, interview skill development activities, communication skill development activities etc. For developing entrepreneurship skill, entrepreneurship skill development course is conducted every year. The students are also asked to make their own products and sell it in the market. Competitions like “Rangoli”, “Mehendi”, Debate, Cooking, Dancing, Singing, Jewelry making, Poster making are regularly organized in the college for developing different types of skills among the students. Entrepreneurship skill is developed through Entrepreneurship Skill development course, industrial visits, celebration of Business Day and product making assignments. Communication skill is sharpened through presentation and group discussions. Through Mock interviews and CV writing assignments, interview skill is developed. Critical thinking and problem solving skill is developed through poster competitions and case studies.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Marathi and Hindi language is used for teaching along with English. We offer additional Marathi as one of the optional subject for First Year B.Com. The</p>

	<p>College consistently supports traditions and culture. The college magazine “Vedh” provides a platform to the students for expressing their thoughts in Hindi, Marathi and English language. The Students can connect with culture and develop a respect for tradition by taking part in the cultural events. Culture of different states like Rajasthan, Gujarat, Tamil Nadu and Maharashtra are inculcated among the students through singing and dancing competitions which are conducted at the time of annual social gathering and intra collegiate competitions. The local language, Marathi, is the mother tongue of many faculty and students. Every day early in the morning national anthem is played in the college campus.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>All the programmes of SPPU are offered as outcome-based education (OBE) which is designed keeping in mind the regional and global requirements. There are Course Objectives, Program Outcome (PO) and Program Specific Outcome (PSO) for every program. These courses are designed with abilities such as Remembering, Understanding, Applying, Analyzing, Evaluating and Creating. The college follows guidelines of SPPU in respect to outcome based education. The faculty members take care to assess the students according to the CO by different parameters such as assignments, oral and presentation on the topics covered under the syllabus. The Course objectives (COs) are also aligned to the PO-PSO. Various Experiential Learning practices of the college include Practical's, Internships, and Industrial Visits.</p>
<p>6. Distance education/online education:</p>	<p>The college makes its premises available for conducting the exams of Distance Learning Centre of SPPU. It has effectively adopted online education. Online tools such as Google Classroom, Google Forms, Google Quiz, You Tube, Zoom meeting App are used by our faculties especially during the pandemic lockdown. Our faculty members has prepared e-content for SPPU during the Pandemic period. Five faculty members have developed content for MOOC course and one faculty member has designed two courses for Swayam online portal of SPPU. The library has Internet-connected computers. Membership of Information and Library Network (INFLIBNET) Centre has been taken for assisting students in accessing digital materials including Journals and e books. Educational CD's are also</p>

made available to the students.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Since 2019-2020 the college is creating awareness among the students for voting but the Electoral Literacy Club (ELC) has been formed on 21st April 2022. Following are the members of the club: 1. Dr. Smita Pande Faculty representative 2. Dr. Rupali Sheth Faculty representative 3. Dr. Jyoti Mane Faculty representative 4. Neha Gawali Student Representative</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes: Students' coordinator and coordinating faculty members are appointed by the College. Yes: ELC is functioning. Yes: ELC are representative through outreach coordinator of WE Foundation, ELC coordinator of Pune District.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Following are the Innovative programs and initiatives undertaken by the ELC: 1. Promotion of ethical voting program. 23/11/2022 2. Voters awareness lecture by PMC 25/11/2022 3. Filling of voters registration forms No.6 and 6(A)25/11/2022 till date 4. Senior citizen voting campaign 25/11/2022 5. New voters registration awareness as per circular of SPPU 27/01/2023 to 2/2/ 2023</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Socially relevant projects/initiatives taken by College 1. Awareness drive for students on 25/11/2022 2. Participation in electoral process from 25/11/2022 3. Neha Gawali has motivated various colleges for voters' registration under ELC. She is also working on Establishment of ELC Club at Nashik and Ahmadnagar (Maharashtra)</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC has established to strengthen the culture of electoral participation among young and future voters. ELC distributes voter registration forms to the students and motivates them for registration. Afterwards list of unregistered students is prepared and they are encouraged for the registration.</p>

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1232	1244	1254	1270	1146

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 39

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	18	21	21	21

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
115.14	160.99	154.81	162.88	91.92

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

**Response:**

**Response**

- The college is affiliated to Savitribai Phule Pune University. The University designs the curriculum and revises it from time to time. Our college follows a revised curriculum prescribed by the University. The curriculum for all programmes run by the college is displayed on college website. The details of all subjects in curriculum are also mentioned in the Admission Guideline Booklet which is provided online to students at the time of admission.
- **Planning of Curriculum-**
- The college ensures strict compliance of the Savitribai Phule Pune University curriculum. We follow the practice of syllabus completion within the set time frame prescribed by the university.
- The Principal conducts a meeting before commencement of every semester and allots workload to the teachers. The institute informs the students about the commencement of the academic sessions by way of notice.
- The teachers prepare the Teaching Plan for the subjects allotted to them.
- Once the Teaching Plan is approved by the Principal, the teachers follow the Teaching Plan.
- Individual and Class wise Time Tables are prepared by the Time Table committee and it is approved by the Principal.
- **Implementation of the curriculum-**
- The time tables are informed to faculties and students well in advance to ensure their attendance.
- Class-wise coordinators are appointed by the college for the smooth functioning of the teaching and learning process.
- Daily Teaching Diary is maintained by the faculties to note down lectures taken and syllabus taught during the lecture. The diary is checked by the Principal every month.
- At the end of each semester, Syllabus Completion Reports are also prepared and submitted to the Principal by all the faculties.
- The college motivates faculties to adopt advanced teaching practices and to participate in Orientation and Refresher Programs for their development. The faculties also participate in Syllabus Revision Workshops.
- For effective implementation of curriculum, Guest Lectures, Practicals, Workshops and Industrial Visits are arranged for students. Induction Program and Management Week/IT week is also arranged for BBA and BBA (CA) students to improve their Managerial and Technical Skills.
- The faculties focus on quality teaching and encourage students 'active participation in the curricular, co-curricular and extracurricular activities.
- The college provides sufficient classrooms, qualified faculty members, well equipped computer labs, resourceful library and audio visual aids for effective implementation of curriculum.
- The examination pattern prescribed by the University is strictly followed. Choice Based Credit System is followed as per guidelines prescribed by the university. The performance of the students

is verified by Continuous Internal Evaluation Method which includes Assignments, Orals, Presentations and Practicals.

- The curriculum compliance is an integral part and responsibility of the teachers which is completely attained by the college.
- In the pandemic situation of Covid-19, online teaching is being conducted by the college successfully as per the Government and Savitribai Phule Pune University guidelines.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 06

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 33.94

#### 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
833	470	372	203	208

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Response:

#### Response

The college makes efforts to integrate socially relevant issues into the curriculum with the help of the different committees functioning in the college like Training and Placement Committee, Board of Student Development, Anti-Ragging Committee, Environment Committee, NSS, NCC and Internal Complaint Committee, Counseling Cell, Students Grievance Cell.

- The institution regularly conducts various activities on issues like Professional Ethics, Gender Sensitivity, Human Values, Environmental awareness and Sustainability related to the curriculum. The activities are as follows:
  - **Professional Ethics**
  - *Certificate Course on Human Values and Professional Ethics*

2017-18 :60 students

2018-19:39 students

2019-20:291 students

2020-21:136 students

2021-22: 266 students participated in the course

- *Entrepreneurship Skill Development Course*

2017-18 :73 students

2018-19 :37 students

2019-20 :81 students

2020-21 :334 students

2021-22: 247 students

- **Gender Sensitivity:**
  - Women's Day Celebration
  - Lectures on Safety of women.
  - "Kanya Ratna Vachava Abhiyan". This program aims towards promoting awareness about prohibition of gender biased sex determination. The program is arranged by Board of Students'

Development of the college.

- Two Blood Donation Camps were organized.
- Every year Health Checkup programme is conducted.
- **Human Values**
- Celebration of Constitution Day on 26 November
- Sadbhavna Rally
- YuvaSaptah to celebrate SwamiVivekanand Jayanti
- Street Play competition
- **Environment and Sustainability:**
- Environmental Awareness activities conducted in college focus on activities that deeply impress environmental consciousness among all students.
- Field Work for Environmental Awareness
- Tree Plantation
- Swachhata Abhiyan
- E Waste collection Drive
- Poster exhibition
- Road Safety
- Plastic Waste Free Campaign
- River cleanliness Drive
- Murtidaan Prakalpa focuses on control of river pollution caused due to POP idols' immersion in the rivers
- Heritage Cleanliness Drive
- Dindi Cleanliness Drive focuses on keeping the streets and surroundings of the city clean after and when the Palkhis of various saints pass by.

The Institute tries to sensitize students through all the above-mentioned activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 38.96

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 480

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 84.04

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
402	414	480	423	382

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
500	500	500	500	500

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 78.49

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
198	235	203	207	241

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
265	271	277	284	284

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 61.6

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

**Response**

The teachers are encouraged to adopt student-centric methods for enriching learning experience. All the essential facilities are provided to staff to enhance the development of students. The various experiential learning, participative learning and problem solving methodologies adopted are summarized below:

#### 1) Experiential learning

Industrial visits

Field visits

Dissertations

Product making workshops

#### 2) Participative learning

Presentations

Group discussions

Committee activities

Workshops, seminars etc.

Role play

### **3) Problem solving methods**

Case studies

Research projects

### **4) IT enabled teaching**

AV rooms

Computer lab

Wi-Fi facility

### **1) Experiential Learning:**

Industrial visits and field visits are organized every year to help students correlate theory knowledge and practical exposure. BBA students visit various manufacturing units which gives them an insight regarding internal working of companies, including the manufacturing process. Students prepare their dissertations on the basis of the information and experience gathered from the visit. Students also visit banks, C.A. firms, service industries, stock exchange etc. to interact with the personnel and collect first-hand information. Students are assigned research project based on field information i.e. both primary and secondary data to inculcate research attitude. Workshops on product making such as perfume, chocolate, cake, soap etc. are also organized. In these workshops students are taught actual product making process and the selling and marketing aspects.

### **2) Participative Learning:**

The college uses participative learning to encourage students to actively get involved in learning process. The Institute uses many methods for participative learning like a few given below:

- Presentations
- Group Discussions
- Small Group Exercises and management games
- Participation in activities under various committees and cells like NSS, Board of Students' Development, Extra Mural Board etc.
- Guest lectures and interactive sessions
- Planning, Participation and execution of annual social gathering
- Planning and content creation for college magazine
- Planning, Participation and execution of Business Day

### **3) Problem Solving Methods:**

Catering to critical thinking, creativity and problem solving skills required for better learning and career development, many activities are undertaken to acquaint the students with real issues of commerce and management. Student learn to identify problems and use innovative thinking to solve problems faced by the business organizations, for this activities like Case Analysis and Discussions, Research Projects etc. are conducted. Students are encouraged to participate in research project competition “Avishkar” organized by Savitribai Phule Pune University.

**4) ICT Enabled Teaching Learning:**

ICT enabled teaching methods have been made available in the college. Wi-Fi facility is available in the college. Well-equipped AV rooms and computer laboratory is used by teachers and students for online practicals, guest lectures, workshops etc. Faculty members use PPTs, Video clippings, Audio system, online sources, to expose the students to advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The following ICT tools are used for effective teaching-learning process:

- Zoom
- Google Classroom
- Goggle quiz
- WhatsApp
- YouTube
- Email and SMS System
- Design and Use of ICT material for teaching learning
- Library e-resources

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality**

**2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 84.17

**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
24	24	24	24	24

File Description	Document
Upload supporting document	<a href="#">View Document</a>

#### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 61.39

##### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	12	12	12	12

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

#### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

**Response:**

**Response**

The college follows grievance mechanism system to bring complete transparency in the evaluation system and to provide platform for redressal of grievance of students pertaining to University examination as well as internal examination respectively in time-bound and efficient manner. To address all examination and evaluation related problems, the institute has appointed College Examination Officer (CEO) as per the directives of SPPU. The details of CEO are submitted online to the Savitribai Phule Pune University through University examination portal.

**Mechanism of Examination Related Grievances of students:**

- **Aggrieved student communicates the grievance to college office with an written application addressed to the Principal**
- **Principal forwards the complaints to the examination department**
- **Grievance received and reviewed by the CEO.**
- **Grievances related to internal examination are solved by the examination department**
- **CEO communicates with the university examination department regarding external**

### **examination grievance**

#### **• Complaint is resolved**

The details of internal / external examination related grievances mechanism are as follows:

#### **1. Grievances related to Internal Examination:**

The College Examination department looks after scheduling and execution of internal examination and resolves the complaints regarding the same. Following are some of the common grievances reported by the students.

- Absenteeism for examination,
- Loss of identity card etc.

Under the 2019 CBCS pattern the subject teachers are assigned to conduct the internal examination of their respective subjects. The subject teachers address the complaints of the students for their own subjects.

#### **1. Grievances related to University Theory (External Examinations) / Internal Examinations are:**

- Problems while filling examination forms
- Correction of name in Mark sheet
- Grievance regarding marks
- Grievance regarding filling of form of credit pattern.
- Invalid PRN and eligibility number
- Wrong subjects in hall tickets

Grievances related to University examination are handled by CEO through communicating with examination department of SPPU in time bound manner. During the examination period, grievances regarding password not received, insufficient barcode stickers, questions asked beyond the syllabus, typing errors, etc. are conveyed to examination section of SPPU immediately. The examination section provides correction for such issues on an urgent basis.

#### **1. Grievances related to University Online Examinations:**

- Auto log out and re-login problems
- Repeated questions
- Invalid Questions
- Insufficient Data
- Power fluctuation issues

Grievances related to University Online Examinations are resolved in real time basis. These issues are further resolved by the university examination department. The students are made aware about the university examination helpline and university examination support email address. This helps students in directing reporting the grievance to the university examination department.

### **Grievances of teacher:**

The examination department of college also looks after the grievances of teachers.

Given below are some of the common grievances by the teachers:

- Grievances regarding marks entry.
- Grievances regarding batch creation for marks entry
- Incomplete students' list
- Grievances regarding practical examination

The grievances of teachers are addressed by the college examination department in time bound manner.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

#### Response

College has defined Program Outcomes (POs) for the college and Course Outcomes (COs) for all the courses. Program Outcomes (POs) are the extent of knowledge, skills and attitude which should have attained by students at the time of graduation. Course Outcomes (COs) are defined for each course which should be achieved by the student at the end of the course. Teachers are involved in the formulation of COs.

The faculties modify COs of respective course, if required. Program outcomes and course outcomes for all programs offered by the institution are stated, displayed and communicated through the following ways:

- COs, POs are uploaded on the institution website
- COs are communicated to students during lectures.

#### Evaluation of the attainment of POs and Cos

Attainment of POs, PSOs and COs is measured by varied formal and informal methods and attainment calculation methodology. The theory examination components are related to the course outcomes for assessment purposes. The curricular, co-curricular and extracurricular activities of the college are designed in tune with POs, PSOs and COs.

Evaluation of the attainment of Pos and Cos is done through formal and informal method. The formal method consists of evaluation through internal examination and external examination. The informal includes evaluation through placement, self-employment and progression of students to higher studies.

### Formal Method

- For B.Com. 2013 pattern- The students appeared for a written examination twice a year, first examination at the conclusion of the first term which is assessed for 60 marks by the faculty of college, second exam as an annual examination at the end of the academic year which is conducted and assessed by the university. Practical examination is conducted for specialization subjects and the students are assessed by an external examiner appointed by the university and subject teacher for 20 marks. The consolidated result of practical, internal and annual examinations is prepared and issued by the university.
- For BBA & BBA-CA 2013 pattern- These courses have semester pattern. As part of the internal examination, the students appear for a written examination and write assignments for 20 marks. And an 80 marks external examination is conducted by the University. They also have practical examinations for specialization subjects and computer language subjects.
- Under the 2019 CBCS pattern students of B.Com., BBA & BBA-CA appear for examination after completion of each semester. The internal examination is of 30 marks, which includes presentations, orals and assignments. The external examination is of 70 marks.
- The extra credits are provided through tools viz. Add-on course, Physical education, NSS, Internships etc. as per the guidelines by SPPU.

### Attainment Calculation Methodology

For measuring the POs and Cos attainment, attainment calculation methodology is used, wherein the respective subject teachers calculate the outcomes for each subject considering the marks/ grades obtained by the students and the expected marks/grades.

### Informal Method

It is a comprehensive method comprising of various parameters. The attainment is also measured through the placement, self-employment (startup business) and progression of students to higher studies.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2 Pass percentage of Students during last five years****Response:** 80.27**2.6.2.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
347	405	433	170	240

**2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
402	416	482	358	329

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.61

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 1.88

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1.88

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Response

The college has taken membership of Institution's Innovation Council. For Institutional membership of Innovation and Incubation Centre, the college has fulfilled all the necessary procedures with WRO Zonal Coordinator (Institution's Innovation Council Implementation Team, Ministry of Education's Innovation Cell, AICTE HQ, Nelson Mandela Road, Vasant Kunj, New Delhi 110070 ), Our Institutional registration number is ICC ID IC 202221774 .

The college has a Competitive Examination cell. Under this Cell we provide Guidance to students who aspire to crack MPSC and UPSC examinations. We arrange lectures for imparting knowledge to students for their preparation. A lecture was delivered by IAS officer Miss Sheetal Ugle.

The college formed Entrepreneurship Cell for encouraging our students to develop entrepreneurship skills. Workshops and lectures were organized to enhance their passion and skills and develop a business mind. Students learned to develop products and enhance their marketing skills. Students acquired skills for preparing soaps, perfumes, candles, rakhis, and cakes. They learnt marketing and entrepreneurship skills from this workshop. We organize 'Business Stall' competitions. Students sell different products like food

items, jewellery, greeting cards, wall hangings, decorative articles and so on. This helps to hone their business, marketing, management, and communication skills.

We had organized an 'Entrepreneur Meet' on the occasion of Women's Day. Renowned women entrepreneurs from various fields were invited to guide and motivate our students. They interacted with our students and gave them insights on how to manage business, shared their experiences, and the qualities that make one a successful woman entrepreneur. The main aim of this meet was to give the message of self-employment; 'to become an Employer rather than an employee'. These thirty women entrepreneurs were felicitated by the college for their achievements. Besides this, students were asked to interview women entrepreneurs. Their responses were published in the college magazine Vedh, whose theme was Women in Business.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response:** 43

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	6	8	8	14

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **3.3 Research Publications and Awards**

#### **3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 1.13

##### **3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the**

**last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	11	9	17

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.51**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	18	4	3	06

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:****Response**

The aim of Huzurpaga, Smt. Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya is 'Women Empowerment' and 'Quality Education' to all girl students. We are imparting knowledge with values and culture among our students to develop a strong community. The area surrounding the college has several problems like unsafe roads, pollution, plastic waste, encroaching street hawkers, and overcrowding. Hence, we are constantly working on such social issues which will be beneficial to the community. The NSS unit,

Board of Student Development, Environment Department, Counseling cell of our college come together to conduct various activities for neighborhood community, sensitizing students on social issues which is helpful for their holistic development.

The students has distributed paper bags to shopkeepers at Laxmi road Pune and appealed them not to use plastic bags. The students has participated in Village cleanliness drive, Sanitary Waste Disposal awareness program, rallies for Cleanliness, Women Empowerment, Non Violence, Save Girl Child, and Education for Girls etc. Tree plantation activities were conducted at Hadapsar, Bhamburda Van Vibhag, and Seed Ball activity was carried at Pabe Ghat Maharashtra.

Our students has created awareness about 'traffic rule, and safe driving' through posters. Our college has organized street plays for creating voting awareness, women rights, save girl child, female foeticide and so on. At our adopted villages, Kondhwale and Parodi, we have distributed LED bulbs for energy saving. We have conducted programs on personality development, workshops under Nirbhay Kanya Abhiyaan, Disaster Management, and Career Forum. We have conducted computer literacy and fitness awareness programs for rural students of the adopted villages. Counseling activities are conducted regularly in college.

'Dindi' which is the pilgrimage of the devotees of Lord Vitthal undertaken from distant towns and villages of Maharashtra, which ends at Pandharpur. Pilgrims halt at Pune. Every year after the procession, students participate in the cleanliness drive. They have distributed patravali (leaf plates) to the pilgrims, and also created awareness about cleanliness through street plays, especially regarding eradication of plastic, cleanliness and hygiene. Our students prepared 200 bags out of old T shirts and distributed it to the devotees. We also created awareness among the citizens regarding donation of Lord Ganesha Idols instead of their immersion in the local water bodies.

For inculcating moral values in our students, we conduct a course in Human Values and Professional Ethics every year. Workshops are also conducted under MCED for developing entrepreneurship skills.

During the pandemic, we have created awareness about covid19 through videos, Google quizzes and webinar. Some of the extension activities are as follows:

- Road Safety Drive- participation of 84 students
- Nirbhay kanya Abhiyan- participation of 100 students
- Kanyaratna Abhiyan - participation of 102 students
- Dindi Cleanliness Programme -participation of 83 students
- Distribution of T shirt Bags -participation of 90 students
- Tree Plantation -participation of 200 students
- Seed balls activity -participation of 250 students
- Blood Donation -participation of 107 students
- Awareness about Cyber Protection -participation of 84 students

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

**The college has received Award for its annual magazine “VEDH” form SPPU (under “Avyavasaik Vibhag”)**

‘VEDH’ is our annual college magazine published for encouraging our students. It is published on different themes every year such as Women Entrepreneurship, Soldiers ,Women in sports, Women in Education, Women in sports, Caroni Pandemic, Importance of Yoga etc. ‘VEDH’ magazine contains articles, poems, drawings, achievements of students and Faculties. Our students enthusiastically participate in contributing their write-up in ‘VEDH’ Magazine.

We have ‘Business Ethics Club ‘which is created under ‘Business Ethics Foundation Pune which prominently works to promote ethical practices in all sectors. The Business Ethics Club is formed on 27th Sept 2014 under the guidance of Dr S.G.Bapat, founder of the Business Ethics Foundation. Our two faculties Dr. Rupali Sheth and Prof. Asmita Kulkarni are life members of Business Ethics Foundation. **Our college has also been felicitated as Best Business Ethics Club in 2020-21 for conducting following activities:**

- “Don’t take bribe and don’t give bribe” campaign in which 200 students were participated.
- Arranged inter collegiate discussion on ethical practices through a short film named “Business Ashram”
- Participation in school survey campaign which was felicitated by Hon. Vice-chancellor of SPPU Dr. Nitin Karmalkar.
- Traffic awareness survey (‘CASE STUDY OF ROAD TRAFFIC PROBLEM IN PUNE CITY’).  
A small booklet is published on this survey. <https://www.punebef.com/>.

Name of the activity	Name of the Award / recognition for the Institution	Name of the Awarding government/ government recognized bodies	Year of th
“VEDH” Magazine	“Avyavasaik Vibhag”  Third Place HMVM	SPPU	Declared in 2017-2018  Received in 2019-2020
Survey	Best Business Ethics Club	Business Ethics	2020-2021

## Foundation

Our faculties are felicitated from various Government and Non-Government bodies for their personal achievements in various fields.

Details are as follows:

Name of the activity	Name of the Award/ recognition for the Institution	Name of Faculty	Name of the government/ government/ recognized bodies	Awar
Research National Level	Teaching and Research excellence	Dr. RupaliSheth	IRDP	
Award ceremony at Gurupournima	Upakramshil shikshak Award	Dr. SmitaPande	M.G.E Society	
Award ceremony at Gurupournima	Upakramshilshikshak Award	Dr. PrashantMohite	M.G.E Society	
Award ceremony at SatguruSevaPratistan	AadarshPradhyapika	Dr. Jyoti Mane	Police Mitra	
Award ceremony at SatguruSevaPratistan	AadarshPradhyapika	Prof. Jyoti Mane	Police Mitra	
Award ceremony at Shabdadhan Social Foundation	GunvantShikshak	Dr. RupaliSheth	Shabdadhan Foundation	So
Award Ceremony at Rajashwari Education Society Pune	Best Teacher Award	Dr. Jyoti Mane	Rajashwari Society Pune	Educa
Award ceremony at Indo Global Chamber of Commerce	Exemplary Teacher	Dr. NehaPuranik	Indo Global Chamber of Commerce	
Award Ceremony at SPPU	NSS Group Leader Hum Fit To India FIT	Dr. RupaliSheth	SPPU NSS Dept.	
Award Ceremony at SPPU	Dindi Janjagruti Pathnatya	Dr. RupaliSheth	SPPU NSS Dept.	

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs)**

**during the last five years**

**Response: 40**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	08	05	10	08

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **3.5 Collaboration**

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 12**

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

**Response:**

**Response**

The college is situated at a prime location and is conveniently accessible to students by bus and train from every corner of Pune city. The environment of the College with all its desired facilities, planned layout of buildings, spacious and adequately ventilated class rooms, ICT enabled rooms, library, multipurpose halls and well-maintained sports grounds are the key factors to attract a large number of students to the College.

The college has appropriate physical infrastructure facilities for teaching and learning.

Total campus 3.90 acre (15610.36 sq mts).

Built up Area of the college 5446.08 sq.mts

No. of Classrooms 19

Sr No.	Particulars	Attributes
1.	Instructional area	The instructional area is classified into:  classrooms, AV room, computer lab, library etc.
2.	Amenities area	The amenities area includes:  Toilets (at each floor), Ladies' room, stores, etc.
3.	Circulation area	Passage/ corridor at each floor
4.	Administrative area	Principal cabin, administrative office and staff room

The College is also equipped with Security Facilities along with CCTV Camera for a safe and secure premises. To keep pace with the growing demands of higher education, the college has enhanced the physical infrastructure.

Following are the infrastructural facilities: -

Sr. no.	Particulars	Available	(Area in Sq.ft.)	
1.	Total Classroom	19	4 rooms	1147.55
			2 rooms	1162.08
			2 rooms	913.68
			1 room	551.50
			1 room	713.38
			1 room	871.56

			2 rooms	774.72
			1 room	864.29
			1 room(optional)	841.54
			1 room(optional)	915.03
			2 rooms (optional)	774.72
			1 room	551.50
2.	Computer lab	1	864.29	
3.	Library & Reading Room	1	1812.84	
4.	Gymnasium	1	551.50	
	Open gym in sharing		At playground	
5.	Multipurpose Hall	2	1. Amrut Mahostav – 13039.83 1. Garware hall – 4547.75	
6.	Principal Room	1	189.02	
7.	IQAC Room	1	319.57	
8.	Administrative office	1	553.60	
9.	Staff Room	1	665.45	
10.	Store Room	2	108.94 & 333.61	
11.	Examination Room	1	285.68	
12.	NCC Room	1	424.15	
13.	Commerce Lab	1	169.47	
14.	NSS Room/ Student Welfare Room	1	713.38	
15.	Ladies Room	1	672.61	
	Ladies Rest Room with sanitary napkin vending machine and disposal machine	30	3rd, 4th and 5th floor = 320 on each floor	
16.	Ladies Rest Room/  Gents Rest Room	4	2nd floor:  Ladies: 101  Gents: 118	
17.	Canteen	1	750	

The college has 12 ICT enabled classrooms. ICT facility is also available in Computer Lab. Wi-fi connectivity is provided on each floor.

Sr. No.	Room No.	Floor	Class
1	9	2nd	S.Y. B.B.A.
2	12	3rd	SY BBA(CA)
3	13	3rd	FY B.COM C
4	21	4th	TY B.COM C
5	22	4th	SY B.COM C
6	23	4th	TY B.COM B
7	24	4th	SY B.COM A
8	25	4th	SY B.COM B
9	26	4th	TY BBA
10	27	4th	TY B.COM A
11	35	5th	Optional Classroom 3
12	37	5th	Optional Classroom 4

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 2.45

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1.44	10.21	5.18

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

**Response:**

**Response**

The library is maintained systematically so that students can get maximum usage of it. The library covers an area of 1812.84 Sq.ft.

#### Integrated Library Management System (ILMS)

- Name of ILMS software: Vriddhi.
- Nature of automation (fully or partially): Partially automated
- Version: 2.0 build 261.4full version

Vridhhi software is used for library housekeeping operations such as accessioning of books and periodicals, book circulation, OPAC etc. Various reports related to library services are generated through this software.

There are 17,140 text and reference books on subjects like Commerce, Economics, Business Administration, Management, Computer Science and Applications, Mathematics, English, Marathi etc. There are around 479 project reports in the library.

College library is having subscription of 21 journals and magazines at National level to cater to the needs of all the stakeholders. The library has the institutional membership with Jaykar Library, SPPU, Pune.

Its primary functions include:

- Identification of books, provision & maintenance of text & reference books, an encyclopedia for students, and use of the library resources effectively.
- There is a provision of Book Bank facility for meritorious and economically weak students. Under this facility we provide class wise sets every year.
- The 21 journals related to commerce, trade, and business as well as competitive exams, CA, CS, and CMA.
- Students refer the available projects in the library to complete their assigned project work in the course curriculum.

**Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

Sr. No.	Timings	Total hours
1	9 a.m. to 4 p.m.	7 Hours

### Subscription to e-resources

It has subscribed N-List e-resource from INFLIBNET. The library provides internet and wi-fi access to the users as well.

### Amount spent on purchase of books and journals

Academic Year	Amount spent on purchase of books	Amount spent on purchase of journals	Total Amount spent on purchase of journals
2021-22	79,033	nil	79,033
2020-21	145,980	nil	145,980
2019-20	47,720	15,895	63,615
2018-19	70,946	41,280	122,226
2017-18	53,706	50,100	103,806

**Per day usage of library**

Academic Year	No. of teachers accessing library per day	No. of students accessing library
2021-22	9	130
2020-21	8	30
2019-20	8	70
2018-19	7	80
2017-18	13	80

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection****Response:****Response**

The College has provided IT facilities in the entire campus. In order to have effective utilization of these facilities, institution frequently updates it and ensures that the students benefit with the facilities.

The College has obtained and maintained internet and wi-fi connection with a speed of 100 mbps from the Internet service provider BSNL. Eight (8) wi-fi access points with BSNL connection are available. LAN facility and antivirus are available in the office, library and computer lab. LCD projector is also available in the computer lab.

The college makes optimum use of available ICT methods/ facilities in teaching and learning. Twelve (12) classrooms are ICT enabled, and we also have one portable projector. Computers are available to the students as well as the teachers for academic and co-curricular purposes.

Software installation is done as per the requirements of the syllabus. Machines are formatted and updated. Regular maintenance is done by Computer Hardware Engineer appointed by our parent institute. We have a UPS battery backup facility. Printers are provided in the office, staffroom, library and computer lab.

CCTV cameras are installed at strategic places to help in monitoring the campus activities. The College has a Bio-metric attendance system for the faculty members and bulk SMS facility is available for the students. Information about various activities and programs organized and held by Departments are shared on the website and are updated periodically.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 24.64

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 50

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

**Response:** 46.07

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
45.63	64.15	77.58	82.30	46.24

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 8.3

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
77	103	133	135	62

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 36.74

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
69	179	996	528	486

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 24.33

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
79	69	165	29	46

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
347	405	433	170	240

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response: 0**

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 29**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	4	9	9

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 21.6

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	07	33	27	23

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

**Response**

The College has registered alumni association (CIN -U80900PN2022NPL210036). The college organizes at least one meet of the alumni in a year. Alumni take active participation in arranging such meetings. One of our alumni is Corporator in Pune Municipal Corporation. She is also member of our College Development Committee. Our alumni are working in different fields. They support college in monetary

and non-monitory form. They also provide valuable suggestions for the management of the college.

### Alumni Meet

The college networks and collaborates with the Alumni through the Alumni Meets. The objectives of Alumni Meet are to interact with alumni, planning future events, conducting Alumni satisfaction survey and taking Alumni feedback. It brings all the alumni together on a single platform to support the progress and endeavours of the college. Our students are shining in different fields like acting, business, software, and politics and so on.

Every year, a large number of past students are invited to visit the college and to interact with faculty and students. The college invites the alumni for “Alumni Meet” and they are felicitated on this special occasion. The Alumni share their knowledge and experiences with the present students which help in their development. They also provide guidance to current batch students.

Some of the alumni have their own start-ups while some of them are self – employed. They also help the students regarding placement, career guidance, job openings and job opportunities. Furthermore, they also help the institute in conducting industrial visits and arranging and conduct guest lectures.

### Monetary and Nonmonetary Contribution:

During last five years the college has received help in the form of books, computers, sanitizer stand etc. Details of which is as follows:

Alumni contribution during the last five years (in INR)

Year of contribution	Name of the alumni	Types of contribution	Quantum of contribution (Approx)
2020-21	Gayatri Khadke	Sanitizer stand	1,500/-
2018-19	Gayatri Khadke	Computer	40,000/-
2017-18	Kolhe Rachana	Books to Library	1,200/-

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

**Response**

To ensure effective governance, the college has a Governing Body and several committees like the College Development Committee, IQAC, Student Grievance Redressal Cell, and the Internal Complaint Committee. Assistance is provided by the management to accomplish the Vision and Mission of the college.

The Management wants to prepare students who would be competent in their professional life as well as in their personal life. It wants the students to practice, display and conduct themselves morally and ethically. The Management encourages the institution to conduct activities which will help in the holistic development of students.

The Principal is vested with authority and autonomy to ensure proper conduct of academic and administrative programs, and proper conduct of research and extension activities along with the staff.

The institution believes that besides sound management practices and leadership, faculty members also constitute a vital part of the organization. The functioning of the institution is augmented and strengthened by participative management. This is observed through the involvement of the faculty in decision-making bodies like the College Development Committee and the IQAC.

#### **Case of the State Level Seminar organized and conducted on 03-01-2018**

At the IQAC and College Development Committee meeting, it was decided to organize a state level seminar on 'Impact of GST on the Indian Economy' with the object of creating awareness of the same. Decentralization and Participation can be illustrated through the appointment of Coordinators, Conveners, and formations of various committees. Duties were allotted and work was distributed to the entire faculty as follows;

Two faculty members were appointed as Seminar coordinators to see the overall organization and conduct of the seminar.

Two faculty members were appointed as Conveners to carry out preliminary and follow-up tasks.

Formation of committees- The Principal formed committees and distributed work among the faculty in the following manner;

Brochure Committee designed and prepared the brochure.

Certificate Committee designed the certificates and distributed them to the participants.

Campaigning Committee visited local colleges with the invite and emailed Invitations and Brochures to different colleges.

Anchoring Committee as per the program list, prepared the script and anchored the seminar.

Registration Committee prepared the Registration form, registered the participants and prepared the Registration List.

Seminar Hall arrangement committee made the necessary arrangements.

Refreshment Committee arranged the meals.

Research Paper Committee reviewed the Research papers as per the criteria, which were then presented by the researcher. These papers were published in the journal.

Suggestions from the patrons, advisory committee, guests, and participants were informed to Mr. Sudhir Mungantiwar, Minister, Finance and Planning, Forests (Government of Maharashtra)

College received a letter from the Ministry that our request was put up before the GST Council and that the sanitary napkins are now exempted from the GST regime.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

**Response:**

**Response:**

Various bodies and committees are formed by the Governing Council as per the Government of Maharashtra and Savitribai Phule Pune University guidelines.

According to the Maharashtra Public University Act (MPUA) 2016, the Governing Council appoints the Principal and forms the **College Development Committee** for strategic planning and performing routine

affairs of each Department.

The **Governing Council** formulates policies and directs the affairs of the institution from time to time

The **Principal** ensures proper conduct of administrative and academic programs, research and extension activities.

The Governing Council members, Principal and the **IQAC** work in co-ordination for implementing its quality policy.

**Committee Heads** assist the Principal in conduct of curricular, co-curricular, and extra-curricular activities.

The **Chief Examination Officer** leads the Examination Committee in the conduct of examination, its evaluation and certification.

The non-teaching staff works under the **Office Superintendent**; and execute the administrative, and other associated services.

The **Student Grievance Redressal Committee** refers to grievances of the students. The Principal, IQAC and the Committee take decision and necessary action.

The **Internal Complaint Committee** implements its policies, resolves complaints, and recommends actions to be taken. It is headed by a Presiding Officer.

**Anti-ragging Committee** is established to curb the menace of ragging in college if it arises.

The perspective plan of the institution aligns with its vision and mission. It is a key element for improving academic quality policies and strategies.

The requirement of the students and the staff is considered by the IQAC before informing the College Development Committee. Every academic year, plans are discussed with the Principal and the IQAC, at the CDC meeting. This is done under the guidance of the Governing Council. The requirements informed by the IQAC are considered and efforts are made to fulfill them. The Top Management provides support to the college in all the possible manner.

#### **Activity Implemented:**

##### **Setting of an A.V.Room**

According to the New Policy of the Honorable Prime Minister Shri Narendra Modi, Higher Education should make use of Information and Communication Technology (ICT) in the process of Teaching and Learning. To implement it, a College Committee meeting was conducted on 2nd August 2017 to discuss the same. Prior to this meeting, the IQAC had sent

the requirements of the use of ICT enabled learning to the College Committee.

The Secretary of the M.G.E. Society, who was also a member of the College Committee

proposed the development of an A.V. Room and purchase of ICT equipment. This was seconded by the Secretary of the College Committee. After a Resolution was passed, the Principal gave instructions to IQAC and the Office Superintendent for obtaining quotations for the purchase of ICT equipment like LCD Projector, Microphone, Speakers, and Screen. After the process an LCD projector was installed in the newly developed A.V. Room. Recognizing the need for another LCD projector, a portable projector was purchased. This year the college has installed LCD Projectors in Eleven classrooms.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

**Response:**

**Response:**

The institution extends the following welfare measures to the teaching and the non-teaching staff;

#### Teaching Staff

- Contributory Provident Fund for teaching staff.

- Computers are made available to the teaching staff in the staff room and in the library.
- Duty Leave is sanctioned to attend Orientation and Refresher courses, seminars, conferences, and workshops.
- Local conveyance is provided for university and college related duties.
- Awards are presented to the 'Excellent' and 'Promising' staff at the Society Foundation Day, and during Guru Poornima celebrations.

### Non-teaching Staff

- Contributory Provident Fund for non-teaching staff.
- Local conveyance is provided for university and college related duties.
- Diwali gift is given to the non-teaching staff.
- Free uniforms are provided to the peons.
- Awards are presented to the 'Excellent' and 'Promising' non-teaching staff at the M.G.E. Society Foundation Day and during Guru Poornima celebrations.

### During the Pandemic safety measures for the teaching and non-teaching staff;

- The college building was cleaned and sanitized.
- Hand sanitizers and Thermal guns were made available at the main gate of the college.
- Hand sanitizers were installed at prominent places.

### Performance Appraisal System

Performance Appraisal forms are filled and submitted to the Principal by the staff at the end of the academic year. Performance of the teaching staff is assessed based on the students' results, subject knowledge, teaching skill, innovative methods used, punctuality, seminars and workshops attended, papers presented, research publications, book publications, practices adopted in teaching learning methodology, extension activities conducted, additional academic achievements, and involvement in college activities.

Besides the above, the teaching and non-teaching staff is assessed based on the student feedback. Similarly, feedback of the college infrastructure and library is conducted. The parameters being availability of ladies' room, clean drinking water, availability of prescribed books and so on.

A Confidential Report is prepared by the Principal and submitted to the Management for review. The Management analyses it and identifies the strengths and weaknesses of both, the teaching, and the non-teaching staff.

The Principal conducts separate meetings with the teaching, and the non-teaching staff. Corrective measures and their implementation are discussed. Face to face guidelines is provided to both for improvement in their performance. A follow-up is also taken with the concerned staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 5.94**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	5	1

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 34.58**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	13	0	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

#### Response:

Ours is a self-financed institution affiliated to Savitribai Phule Pune University. The institution has made necessary provisions in the books of accounts towards effective and efficient use of available funds for each academic year.

#### Mobilization of Funds:

Monetary contribution towards Curricular and Co-curricular activities are collected from the students, which includes tuition fees. The said fees are collected from the students and are deposited into the bank. The amounts so collected are utilised towards the Curricular and Co-curricular activities of the students and administrative activities of the institute. The cash flow and fund flow of the said fees is planned based on the budgeted expenditure.

#### Utilization of Funds

Management of the institute prepares every year the expenditure budget for each financial year. The budgetary control procedures are implemented at the institute level and budget Vs Actual comparison is effectively conducted while incurring every expenditure. The budgets are prepared by the finance team and the same is approved by Governing Council and Principal. The Governing Council studies the annual expenditures, scrutinizes the budget, and provides guidelines for efficient use of financial resources

The College Development Committee, Principal and the IQAC study and discuss the requirements, ongoing projects and various students' activities and allocate financial resources for various activities based on the priorities' in order to ensure the efficient use of the financial resources.

Predominantly the institute is required to spend on:

Educational Projects

Student's activities

Teacher's remuneration

Administrative expenses

**Internal Audit:**

The institute conducts the Internal and External Audits regularly and the institution is Statutorily compliant in respect of the compliance pertaining to Statutory audit as defined under Bombay Public Trust Act.

The Internal Audit is not statutorily applicable to the Institution, however to strengthen the internal controls, the Institute conducts the Internal Audit on Suo moto basis. The said internal audit is conducted on quarterly basis.

The Internal audit aims at:

Vouching and verification of Cash and Cash Equivalents

Evaluation of status of statutory compliances

General Ledger review

Verification of effectiveness of budgetary control process

**Statutory Audit**

Statutory audit is conducted in respect of each financial year by a Qualified Chartered accountant. The statutory auditor issues the Audit report and signed financial statements at the end of Statutory audit.

Its objective is:

1. To express an opinion about true and fair view on the financial statements of the Institution
2. To ensure the compliance of Bombay Public Trust Act.

The Procedure involved is:

- Vouching and verification
- General Ledger Scrutiny
- Physical verification of cash
- Verification of Revenue reconciliation
- Expenditure audit and relevant approvals
- Grant receipts and relevant appropriation
- Consolidation for Trust Financial statements
- Opine on True and fair view

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

**Response:**

The IQAC designs and implements the quality policies of the college. It also implements curricular, co-curricular and extra-curricular activities to be conducted for the overall development of stakeholders. It studies the academic matters for the improvement of teaching and non-teaching activities. The Internal Quality Assurance Cell also assists and motivates teachers and students to organize programmes and activities in college. Besides this it also suggests development in the infra-structure facilities.

- The IQAC encourages the teachers to make use of ICT in the process of teaching learning. Besides traditional lecture methods, it also encourages them to use modern methods, like Experiential learning (industrial visits, field visits, dissertations, product making workshops), Participative learning (Presentations, Group Discussions, Committee activities, Workshops, Role plays), Problem solving methods (Case studies, Research Projects) and IT enabled teaching (PPT's, Videos).
- The IQAC reviews the learning outcomes by studying the analysis of results of all the three programs, and also analyses the student's feedback. After which, a meeting is conducted to provide guidelines to the staff to improve their performance.
- Teaching Plans are prepared by the teachers and the IQAC who initiated it, ensures that it is followed. A syllabus completion report is prepared by the teachers at the end of the term, and submitted to the Principal.
- The IQAC ensures that maximum numbers of curricular, co-curricular, and extra-curricular activities are conducted as per the Academic Calendar prepared by the Academic Calendar Committee. The Departments and Committees organize activities and submit the Reports to the College Magazine Committee for its publication in 'Vedh'
- The Teacher's Diary was introduced in the year 2017-18 by the IQAC to monitor the curricular, co-curricular, and extra-curricular activities conducted throughout the year. The teachers record the lectures delivered, student's attendance, and other important activities. The practice of writing the diary was encouraged by the IQAC even during the pandemic when online lectures were conducted. The teachers made notifications regularly and posted the attendance of students on the

Staff WhatsApp group.

- In case of Infrastructure facilities, the IQAC proposed the purchase of ICT equipment, purchase of computers and upgradation of the current ones, installation of rooftop solar system, CCTV on the campus, and provision of Wi-Fi facility to students and teachers.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** C. Any 2 of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

##### Response

The College shows gender sensitivity while providing facilities such as:

##### 1. Safety and Security

The College has a strong security system with multiple checks at entry points for all persons and vehicles. Students wear Identity cards at all times when they are in college campus. Outsiders are checked by security staff. Security is provided round the clock.

##### 2. Counselling

The College Counseling Committee handles problems of students very carefully and gives proper guidance to them.

##### 3. Ladies room.

A separate Ladies room is provided to the student which is on the same floor where college office is situated. There is a proper ventilation and provision of light inside the room. Washrooms and dressing mirrors are also available in the room.

##### 4. Other

Teachers ensure that all students leave the campus safely after late night events like Annual Gathering, industrial visits etc. In all Industrial visits, excursions female teachers and representatives of parents are accompanying the students and take care of them very affectionately. The College premises, laboratories and corridors are under CCTV surveillance. Suggestion box is kept in the college, in which students can put their suggestions for solving their problems. The college has also conducted following activities:

“Nirbhay Kanya Abhiyan”

“Mahila Sablikarn Programme”

Female safety raiding workshop

“Kanya Ratn Vachva Abhiyan”.

Ayurveda and Women Health

##### Commemorative Days

Every year National and international commemorative days are celebrated in the college with zeal and enthusiasm. The college conducts such activities that cultivate greater values of life, such as, love, integrity, unity, brotherhood and patriotism among the students on these festivals.

“Rashtriy Yuva Divas” is celebrated on the birth anniversary of Swami Vivekananda on 12th January.

Independence Day and Republic Day is celebrated for making students aware about the history of India, the importance of freedom, developing respect about freedom fighters and to create pride about the country.

The birth anniversary of the great Maratha king Shivaji Maharaj is celebrated as Shivaji Jayanti on 19 February.

Marathi Bhasha Gaurav Din is celebrated on 27th February to honor the birth anniversary of famous Marathi poet Vishnu Vaman Shirwadkar who was popularly known as Kusumagraj.

International Women Day is celebrated on 8th March. The Birth anniversary of Dr B. R. Ambedkar is celebrated on 14th April

International Yoga Day is celebrated every year on 21st June.

Teachers Day is celebrated on 5th September.

The birth anniversary of Rashtripita Mahatma Gandhi and Lal Bahadur Shastri and the anniversary of the parent institution are celebrated on 2nd October. The College also organize Sadbhavna Rally on this occasion.

Rashtriy Ekta Divas (National Unity Day) is celebrated on 31st October in the memory of “Sardar Vallab Bhai Patel’s birth anniversary.

The Constitution Day is celebrated on 26 November to commemorate the adoption of the Constitution of India.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**7.1.2 The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Upload supporting document	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Response

The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities. Many students get admitted to the college, who belong to a different religion, linguistic community, and socio-economic background. The admission process is carried out as per the government rules. Enough care is taken for specific earmarked seats of each category are filled up.

The Independent Day and Republic Day are celebrated for making students aware about the history of India, the importance of freedom, developing respect about freedom fighters and to create pride about the country.

Marathi Bhasha Gaurav Din is celebrated on 27th February to honor the birth anniversary of famous Marathi poet Vishnu Vaman Shirwadkar who was popularly known as Kusumagraj. The day is also celebrated to recognize and honor the greatness of Marathi literature.

International women Day is celebrated in order to honor eminent woman and students of the college who have achieved success in their life and set ideal example for other students.

The college celebrates the Birth anniversary of Dr B R Ambedkar in order to remember and honor his significant contribution to India constitution.

International Yoga Day is celebrated every year to mark the practice of self-discipline and to promote

physical and mental well-being among the students.

On the occasion of Teachers day, special programs are arranged and students express their respect, honor, and gratefulness to the teachers. Students and teachers also offer their respect and honor to Dr.Sarvapalli Radhakrishnan on this day.

The College organizes Sadbhavna Rally. The purpose of organizing the rally was to create harmony in the society and to emphasis the importance of women’s education.

The college celebrates Rashtriy Ekta Divas (National Unity Day) in the memory of “Sardar Vallab Bhai Patel’s birth anniversary. The day is celebrated to acknowledge the efforts of Sardar Vallabhbai Patel to unite the nation.

The Samvidhan Divas, is celebrated to commemorate the adoption of the Constitution of India.

The Internal Complaint Committee deals with the grievances of all the students as well as employees without considering anyone’s racial or cultural background.

The college has signed MOU with International Society for Krishna Consciousness (ISKCON) and conducts Human Values and professional ethics course in association with ISKCON.

In order to make students aware about their social responsibility the college has organized following activities:

Tree plantation

Plastic free India campaign

Road safety drive

Cleanliness drive

Blood donation camps

Body organ donation programme

Voter awareness programme and so on.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### Best Practice 1:

**Title: Entrepreneurship Skill Development Course and other Entrepreneurship promoting activities**

#### Objectives:

To make aware entrepreneurial culture among people.

To motivate students to consider entrepreneurship as one of the career options.

To enhance employability skills and innovation ability of the students.

To build leadership quality among the students and to help them in overall career development.

Unemployment is one of the major problems of India. In order to address this problem, the college has started entrepreneurship Skill Development course. Similarly college conducts several activities for promoting entrepreneurship skills among the students. Setting up a new business is better option when Job is unavailable. However after graduation, when students want to start any business or profession, in addition to academic knowledge, entrepreneurship skill is required.

#### The context

Unemployment is one of the major problems faced by our society. Implementation of Entrepreneurship Development Course and other Entrepreneurship Skill promoting activities, would pave the way for resolving this problem.

#### The Practice:

In the academic year 2017-18, the college has signed MOU with Maharashtra Centre for Entrepreneurship Development (MCED) Pune. Every year we conduct entrepreneurship Skill Development Course under the MOU. During Covid pandemic we have conducted this course in online mode. In addition to the course we conduct several entrepreneurship Skill Development activities such as:

Industrial Visit.

Business Day.

Interaction with women entrepreneur.

Women entrepreneur meet.

Business stall competition.

Encouraging students to produce their own products.

Conducting interviews of entrepreneurs.

**Evidence of Success:**

Following is the detail of the students who have started their business after taking inspiration from our above mentioned course and entrepreneurship promotion activities:

Sr.No	Name of the student	Type of business	Email Address	Mobile No
1	Vaishnavi B. Pawar	Mural Art Wall Hanging	vaishnavipawar7709@gmail.com	932567123
2	Mayuri Sopan Jadhav	Rangoli and Mehendi	mayuridalvi90@gmail.com	907579070
3	Apurva K Bhagwat	Flower Designing	apurvabhagwat2827@gmail.com	721829930
4	Swapnali Alhat	Yoga Trainer and Stress Management	alhatswapnali@gmail.com	985050103
5	Chetana Darade	Fashion Designer	chetanadarade5008@gmail.com	988171963
6	Yogita Surve	Tailoring	surveyogita777@gmail.com	744801460
7	Samruddhi rahul bhilare	Home made cake selling	bhilaresamruddhi6@gmail.com	782091150
8	Meera Umbarje	Chain marketing	meeraumbarje@gmail.com	772188150
9	Pranali Prakash Pasalkar	Makeup artist	pranalipasalkar0@gmail.com	801048310
10	Prachi Ashik Jamble	Making cake	prachijambhale0410@gmail.com	901179980
11	Nupura Anil Khade	Mehandi Artist	khadenupura19@gmail.com	989084240
12	payal dattatary kolhe	Private Mess	payalkolhe340@gmail.com	965798210
13	Harshada kumar rakshe	Makeup artist and beautician	harshadarakshe1114@gmail.com	937089340
14	Sanika Raju Nangude	Makeup Artist	sanikanangude@gmail.com	940388950
15	Hode Apurva vijay	Cake business	apurvahode123@gmail.com	930918740
16	Devyani pandit khedekar	Freelance makeup artist	devyanikhedekar12@gmail.com	738552140
17	Rutuja prabhakar surve	Saree shop	surveruthuja@gmail.com	989050260
18	Sanika Sambhaji Kokate	Hand Embroidery, silk threads work, stone work	sanikakokate4@gmail.com	876746970
19	Sneha Rajesh Mandot	Home decor (scented candles)	snehar.mandot@gmail.com	935950270

20	Prajakta Deshmukh	HR Executive	prajaktadeshmukh890@gmail.com	94044172
21	Rakshita Sanjay Mutha	All types of apparels, and customized products	andrakshitamutha18@gmail.com	902 891 07
22	Pooja Darade	HR CONSULTANCY	daradepooja2222@gmail.com	77568696
23	Sejal Suhas Kulkarni	Baking fresh cake and provides to customer	sejalkulkarni06483@gmail.com	93708065
24	Bhakti Chandrakant Kadam	Photo studio ( Photographer )	bhaktikadamingale21@gmail.com	75177775
25	Arpita Jamkhedkar	Self Buisness menhdi Design and Networking	arpitajamkhedkar21@gmail.com	91124697
26	Poorva Devkule	Spices Making and Distrubution	poorvadevkule127@gmail.com	86984674
27	Mahananda Mandalappa Kusalkar	Mehandi Artist	mahanandakusalkar43@gmail.com	91564064
28	Pratiksha korde	Helmet shop	kordepratiksha8@gmail.com	78752680
29	Ketaki vinayak dangat	Tailoring	ketakidangat2002@gmail.com	93223679
30	Sakshi Palkar	Jewellery making	sakshipalkar1234@gmail.com	96737072
31	Chokhat Tejaswini Shivram	sketching	shivramchokhat55@gmail.com	87881985
32	Nagul Payal Ravindra	Mehandi Artist	payalnagul@gmail.com	80108315
33	Prerna Chavan	Yogs & Traditional dance teacher	prernaravichavan@gmail.com	90285090

### Problems Encountered

1. Shortage of funds for running the course.

### Best Practice -2

#### Title: "Human Values and Professional Ethics Course"

#### Introduction

The main function of education is the development of an all round and well-balanced personality of the students, and also to develop all dimensions of the human intellect so that students can help to make our nation more democratic, socially responsible, culturally rich and intellectually competitive. But, nowadays, more emphasis is laid on knowledge-based and information-oriented education rather than value education. In considering this fact we have introduced a course on Human values and professional Ethics.

#### Objectives

1. To inculcate the right values among the student.

- 2.To make students physically, mentally, emotionally and spiritually strong.
- 3.Inculcation of good manners and of responsible and cooperative citizenship among the students

### **The context**

College students are found engaged in different social offences namely drugs addiction, robbery, suicide, cyber crimes etc. Through value Education the mindset of students can be changed and they may be kept away from all kinds of social offences.

### **The Practice**

In academic year 2017-18 the college has signed MOU with International Society for Krishna Consciousness's (ISKCON).Every year the college conducts human Values and Professional Ethics course. During Covid pandemic we have conducted this course in online mode.

The course covers topics such as:

1. Professional Ethics
2. Human Values
3. Mind control
4. From negative to positive mental attitude
5. Stress management
6. Time Management
7. Good citizenship

Under the course we have arranged

1. Guest lectures
2. Visit to ISKCON temple
3. Role plays
4. Workshop

Our college has started business ethics club under business ethics foundation Pune. Our students has actively participated in the activities conducted by business ethics foundation such as:

- “Don't take bribe and don't give bribe” campaign.
- Inter collegiate discussion on ethical
- Participation in school survey.
- Traffic Awareness campaign.

### **Evidence of Success:**

After completion of the course we have conducted survey of the participants and we found that

Students become aware about professional ethics and qualities of a good person

They come to know the techniques of stress management and their stress level has reduced.

Their parents noticed good change in their behavior.

Their confidence level has been increased.

Their attitude towards life becomes positive.

**Problems encountered and resources required**

Shortage of funds.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Response**

Lack of education among girls limits their development, decreases family income, reduces health, puts them at risk of trafficking and exploitation, and limits the economic advancement of the country. The college believes that education for girls and women is the single most effective way to improve the lives of individual families as well as to bring economic development to poor communities. The college help girls enroll and stay in college and help them in gaining access to or create new educational, financial, and social resources in their communities.

The college takes initiatives to empower girls for improving their lives, the lives of their families, and the conditions in their communities. For parents and especially mothers this means creating conditions that ensure their daughters have equal access to basic education and are able to make informed decisions about their futures. By improving educational opportunities for girls and women, the college helps them to develop skills that will allow them to make decisions and influence community change.

The idea for starting the college was to educate women and equip them to face challenges in the coming future. Thousands of women have secured higher education from the college. One of the mission of the college is to develop courage, confidence, and competitiveness in the changing global scenario. Similarly one of the objectives of the college is to develop entrepreneurship skills among the students and prepare them for self-employment. In order to achieve this goal every year the college arrange industrial visit. The college is conducting this activity since academic year 2009-10.

Industrial visit helps student to get a better knowledge about the matters they have studied in theory. Students get opportunity to see the mechanisms which are used in the present day industries. The whole idea behind industrial visit is to encourage the learning through observation of industrial practices and making students aware of themselves through long distance travel.

Following is the details of industrial visit:

Year	Name of industry/business unit, place and class	No of partic
2017-18	Shree Mahila Griha Udyog Lizzat Papad	71
	Sinhagad road Pune	
	Raigad Sugar Factory	
	Mahananda Dairy Katraj (BBA)	
	Raigad Sugar Factory	48
	Mapro Food Pvt.Ltd.	
	Mala's Fruit Product Pvt.Ltd.(BBA (CA)	
	Sanjay Exotic Nursery	195
	Kundan Textile Mill (B.Com.)	
2018-19	Reserve bank of India Museum,Mumbai, (B.Com)	234
	Paripurna Masale	105

	Radhyeshyam Food Products		
	Mala Fruit Products		
2019-20	Maganlal Chikki factory ,Lonavla		311
	Randack Fastners		76
	Saipro Bio-tech Pvt.Ltd.		
	India First Robotics Training Centre		
	Guru Krupa Masale Grah Udhyog		81
	S.K.Enterprises		
	Rajashri Packers		81
	Sneharaj Engineering		
	Uttam Coting		81
<b>File Description</b>			
<b>File Description</b>		<b>Document</b>	
Appropriate web in the Institutional website		<a href="#">View Document</a>	

## 5. CONCLUSION

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### **Additional Information :**

In order to develop multi capacities among the students as per the guidelines of National Educational Policy 2020 the college has started courses on entrepreneurship skill development, human values and professional ethics, Tally, computerized accounting, employability skill enhancement etc. Skill Based workshops, Personality Development are conducted in the college. Study Tours, Industrial Visits, Social Surveys are also undertaken for developing all round personality of the students. The college is planning to set up short term and vocational courses for developing multi skills among the students. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes.

### **Concluding Remarks :**

The founders of our parent society i.e.Maharashtra Girls Education Society (M.G.E.) have started Huzurpaga, Smt. Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya (Formerly Huzurpaga Mahila Vanijya Mahavidyalaya) in September 2001. The idea for starting the college was to educate women and equip them to face challenges in the coming future. Thousands of women have secured higher education from our college.

The college is affiliated to the Savitribai Phule Pune University and is recognized by the Government of Maharashtra. It is located in the heart of the city and provides quality education in Commerce in a secure environment. 'Quality' and 'Huzurpaga' have become synonyms and this fact is known to all. The M. G. E. Society constantly encourages and supports the college in its academic development.

Since its inception, the college has challenged itself to achieve more than is expected. It has been setting benchmarks of unparalleled success without compromising on quality and value based education in scientific, commercial, professional vocational and industrial streams. From initially being a small college catering to 126 students, in the recent past it has shown an increase of student's intake nearing about 1200.

We are proud today that students of Huzurpaga Smt.Durgabai Mukunddas Lohiya Mahila Vanijya Mahavidyalaya are shining bright in all walks of life. Their unmatched performance in various fields like Commerce and Management, music, theatre, sports, research, politics etc. is adding to the glory of the college. No doubt, the legacy will continue for many more centuries.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p><b>Number of Add on /Certificate/Value added programs offered during the last five years</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :06</p> <p>Remark : DVV has made the changes as per excluded repetitive.</p>																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of students admitted year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1232</td> <td>1244</td> <td>1254</td> <td>1270</td> <td>1146</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>402</td> <td>414</td> <td>480</td> <td>423</td> <td>382</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1500</td> <td>1536</td> <td>1572</td> <td>1608</td> <td>1608</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>500</td> <td>500</td> <td>500</td> <td>500</td> <td>500</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per HEI clarification.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	1232	1244	1254	1270	1146	2021-22	2020-21	2019-20	2018-19	2017-18	402	414	480	423	382	2021-22	2020-21	2019-20	2018-19	2017-18	1500	1536	1572	1608	1608	2021-22	2020-21	2019-20	2018-19	2017-18	500	500	500	500	500
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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500	500	500	500	500																																					
2.1.2	<p><b>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>624</td> <td>627</td> <td>628</td> <td>622</td> <td>546</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	624	627	628	622	546																														
2021-22	2020-21	2019-20	2018-19	2017-18																																					
624	627	628	622	546																																					

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
198	235	203	207	241

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
795	814	833	852	852

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
265	271	277	284	284

Remark : DVV has made the changes as per shared report by HEI.

3.4.3

**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	8	7	11	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
09	08	05	10	08

Remark : DVV has made the changes as per HEI clarification.

5.1.2

**Capacity building and skills enhancement initiatives taken by the institution include the following**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

	<p>Answer After DVV Verification: C. 2 of the above                  Remark : DVV has select C. 2 of the above as per shared report by HEI.</p>																				
5.3.2	<p><b>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p>5.3.2.1. <b>Number of sports and cultural programs in which students of the Institution participated year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>11</td> <td>33</td> <td>34</td> <td>25</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>18</td> <td>07</td> <td>33</td> <td>27</td> <td>23</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	17	11	33	34	25	2021-22	2020-21	2019-20	2018-19	2017-18	18	07	33	27	23
2021-22	2020-21	2019-20	2018-19	2017-18																	
17	11	33	34	25																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
18	07	33	27	23																	
6.5.2	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements</b></li> <li><b>2. Collaborative quality initiatives with other institution(s)/ membership of international networks</b></li> <li><b>3. Participation in NIRF</b></li> <li><b>4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above                  Answer After DVV Verification: C. Any 2 of the above                  Remark : DVV has select C. Any 2 of the above as per shared report by HEI.</p>																				

**2.Extended Profile Deviations**

ID	Extended Questions										
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>                      Answer before DVV Verification : 21                      Answer after DVV Verification : 39</p>										
1.2	<p><b>Number of teaching staff / full time teachers year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>19</td> <td>22</td> <td>22</td> <td>22</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	21	19	22	22	22
2021-22	2020-21	2019-20	2018-19	2017-18							
21	19	22	22	22							

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
20	18	21	21	21