



Maharashtra Girl's Education Society's
Huzurpaga Mahila Vanijya Mahavidyalaya

Laxmi Road, Pune - 411 030.

ID No. PU/PN/C/169/2001

Ph.: Mahavidyalaya : 020-24497538, Sanstha : 020-24455484

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Mission - (Global Education with Indian Culture)

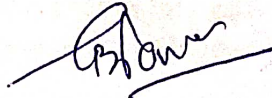
NOTICE

NOTICE is hereby given that the Meeting of IQAC will be held on Monday, 3rd July 2017 at 1.00 p.m. in Staff Room of the college to transact the following business:

Agenda:

1. Welcome and introduction of the New Principal.
2. To decide the curricular, co-curricular and extra-curricular activities for the month of July 2017.
3. To discuss on QIP proposal of SPPU for Academic Year 2017-2018.
4. Discussion on new proposal for M. Com. Course.
5. To discuss requirements of infrastructure in the college.
6. To discuss the Academic Audit and Administrative Audit.
7. To take a review of work of Permanent Affiliation with Savitribai Phule Pune University.
8. Any other subject with permission of the Chair.




Dr. Gurunath Pawar

Co - Ordinator
Internal Quality Assurance Cell
Huzurpaga Mahila Vanijya Mahavidyalaya
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Minutes of the IQAC Meeting held on Monday, 3rd July 2017 at 1.00 p.m.
in the Staff Room.

Prof. Mrs. Vaijayanti Chiplonkar welcomed and introduced the new Principal, Dr. K. P. Bairagi. The Principal spoke a few words and the meeting commenced.

Attendees

Dr. K. P. Bairagi	Chairperson
Dr. Gurunath Pawar	IQAC Co-ordinator
Prof. Vaijayanti Chiplonkar	Teacher Representative
Prof. Neha Puranik	Teacher Representative
Prof. Jyoti Mane	Teacher Representative
Dr. Prashant Mohite	Teacher Representative
Mrs. Vidya Shinde	Administrative Officer

The following was discussed and decided.

1. All activities and programmes for quality improvement i.e., curricular, co-curricular and extra-curricular to be conducted as per the Academic Calendar 2017-2018.
2. Following activities are to be conducted in the month of July.
 - a) Celebration of Gurupournima to be organised by the students on 15th July 2017 at Garware Hall at 11.00 a.m.
 - b) Three days Entrepreneurship Awareness Workshop to be organised by MCED and will be conducted from 22nd July 2017 to 25th July 2017.
 - c) NSS department, Student Development Board and Environment Awareness Committee will organise a Tree plantation Drive at Ramtekadi in collaboration with Rotary Club, on 16th July 2017.
 - d) A Fresher's party to be organised by the Students of SY BBA & BBA(CA) to welcome the FY students on 28th July 2017.
3. Primarily a committee of four teachers' viz. Dr. Gurunath Pawar, Prof. Neha Puranik, Prof. Jyoti Mane and Dr. Prashant Mohite were appointed for NAAC procedural work. The IQAC would be established on 10th July 2017. The Principal instructed to organise the meeting of this committee.
4. Principal Dr. K. P. Bairagi explained the need and importance of QIP proposal. This year Principal proposed to submit following proposals to Savitribai Phule Pune University.
 - a) Proposal for State Level Seminar – all members discussed on the theme and organisation of State Level Seminar. It was unanimously resolved that the theme of seminar will be Goods and Service Tax. (GST)



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- b) Proposal for sports equipment – Dr. Gurnath Pawar expressed the need for sports equipment for students and accordingly decided to submit it under QIP.
- c) Proposal for grant of various equipments – Dr. Prashant Mohite explained the need of equipments required for academic and administrative purpose. Principal also expressed the need for purchase of new computers.
- d) Proposal for Solar Unit – Dr. Gurnath Pawar proposed the requirement and benefits of Solar Unit. This proposal was seconded by Prof. Jyoti Mane.

All present members supported the need of proposal on above requirements and it was unanimously resolved that all the aforesaid proposals should be submitted to the university before 31st August 2017. This responsibility was allotted to Prof. Jyoti Mane.

5. Prof. Neha Puranik explained the need of starting M. Com course in our college. Being an undergraduate college, it is necessary to start post graduate courses. There is huge demand of students for post graduate course. It is also informed to the committee that almost all the teachers of commerce faculty are PG recognised teachers of Savitribai Phule Pune University. It is resolved that the proposal for M. Com should be submitted before 31st October 2017.
6. Principal Dr. K. P. Bairagi suggested the infrastructural requirements. Following requirements were put up before the meeting.
 1. Four cabins for various HODs of different subjects.
 2. Well-equipped examination department
 3. Requirement of CCTV cameras in the campus
 4. IQAC Room
 5. Two additional cabins for society authorities
 6. Renovation of Library and Ladies RoomThe Principal further suggested and proposed that these requirements should be submitted for the sanction of the management.
7. Mrs. Vidya Shinde, Administrative Officer proposed the need for Academic Audit and Administrative Audit. Savitribai Phule Pune University has organised workshop in association with CEDA on this respective subject on 26th July 2017. It is resolved that Dr. Gurnath Pawar, Prof. Neha Puranik and Dr. Prashant Mohite will attend the seminar.
8. Dr. K. P. Bairagi suggested the need of permanent affiliation of college. Principal informed that the work is in a process regarding Permanent Affiliation with Savitribai Phule Pune University. It is resolved that the responsibility for the compliance of the same was allotted to Mrs. Vidya Shinde, Administrative Officer.



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9. Dr. Gurunath Pawar communicated to the Principal regarding activities which were conducted in the month of June 2017. He further informed that International Yoga Day was celebrated on 22nd June 2017. All teachers and students participated in this celebration. He also mentioned that a lecture for all students and teachers was organised on the topic of Ayurveda and Women Health by Dr. Maya Gokhale. There being no further subject for discussion. The meeting was concluded with a vote of thanks by Prof. Jyoti Mane.

Dr. Gurunath Pawar



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