



Maharashtra Girl's Education Society's
Huzurpaga Mahila Vanijya Mahavidyalaya

Laxmi Road, Pune - 411 030.

ID No. PU/PN/C/169/2001

Ph.: Mahavidyalaya : 020-24497538, Sanstha : 020-24455484

Email : hmvm2001@gmail.com

Mission - (Global Education with Indian Culture)

NOTICE

NOTICE is hereby given that the Meeting of IQAC will be held on Thursday, 1st February 2018 at 12 noon in the Staff Room to transact the following business:

Agenda:

1. Industrial visit of BBA and BBA(CA).
2. Celebration of Women's Day.
3. Farewell of TY Students.
4. Placement Cell Activity.
5. Alumni Program.
6. Preparation of Academic Calendar 2018-2019.
7. Guest Lecture and Poster Competition under Commerce Association.
8. Review of NAAC Preparation and criterion work.
9. Any other subject with permission of the Chair.



Dr. Gurunath Pawar

Co - Ordinator
Internal Quality Assurance Cell
Huzurpaga Mahila Vanijya Mahavidyalay
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**Minutes of the IQAC Meeting held on Thursday, 1st February 2018 at 12 noon
in the Staff Room.**

Prof. Asmita Kulkarni read the minutes of the last meeting. All the members unanimously confirmed the minutes.

Attendees

Dr. K. P. Bairagi	Chairperson
Dr. Gurunath Pawar	IQAC Co-ordinator
Dr. Smita Pande	Teacher Representative
Dr. Rupali Sheth	Teacher Representative
Dr. Neha Puranik	Teacher Representative
Prof. Sursarita Tarlekar	Teacher Representative
Dr. Jyoti Mane	Teacher Representative
Prof. Christina Dhende	Teacher Representative
Prof. Asmita Kulkarni	Teacher Representative
Dr. Sushma Keskar	Member of Management
Mrs. Vidya Shinde	Administrative Officer
Ms. Payal More	Student Representative
Mrs. Gayatri Khadke	Alumni
Mr. Suresh Kote	Industrialist

The Principal took a review of the activities held in the earlier month and informed faculties about how they could enhance their performance further in the coming academic year. The following was discussed and decided.

1. The BBA Industrial visit to be organised on 7th March 2018 at Shri Mahila Udyog Lijjat Papad, Mahananda Dairy and Rajgad Sugar Factory in association with Vision Tours. Industrial visit of BBA(CA) was organised at Malas, Mapro and Rajgad Sugar Factory. The responsibility of both visits to be taken by Prof. Christina Dhende and Prof. Mayuri Padhye respectively.
2. International Women's Day to be celebrated by felicitating local women entrepreneurs. Dr. Rupali Sheth and Prof. Asmita Kulkarni were assigned the responsibility to conduct this program. The motto of the program is to motivate and encourage our students to become entrepreneurs. It was decided to felicitate the current year students and alumni who have started up small business.
3. The send-off / farewell of TY Students to be conducted under the guidance of Prof. Vaijayanti Chiplonkar, Head - Art Circle. The proposed date of the program is 17th March 2018.



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4. Ms. Garima Nema, Executive of Global Talent Track Pvt. Ltd to be invited to deliver a lecture on 'Interview Preparation' and also conduct a primary round of Placement Drive for Infosys and Syntel. Prof. Asmita Kulkarni has taken the responsibility to co-ordinate the drive.
5. Proposed date of Alumni Meet was fixed to 15th April 2018. It has been decided that Dr. Rupali Sheth, Dr. Gurunath Pawar, Dr. Neha Puranik and Dr. Jyoti Mane, (Committee Members of Alumni) will plan and implement the program.
6. Responsibility of preparation of Academic Calendar was allotted to Dr. Rupali Sheth and Prof. Asmita Kulkarni. It has been decided to consider all the activities and suggestions of staff.
7. The proposed date for Guest Lectures of BBA(CA) is 22nd and 24th March 2018 and of Poster Competition under Commerce Association is 2nd March 2018.
8. Review of NAAC Preparation and criterion work. - The Principal asked information regarding progress of each criteria. As per the members of criterion, 70% work has been completed. Administrative Information regarding admission, budget, results, etc. was also required. The Principal also informed the concerned Heads to complete the departmental reports.

There being no further subject to discuss and the meeting was concluded with a vote of thanks by Dr. Prasant Mohite.

Am
Prof. Asmita Kulkarni
Asst. to IQAC Co-ordinator

Gurunath Pawar
Dr. Gurunath Pawar

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